

The Community Schemes Ombud Service Act (Act 9 of 2011) was promulgated on 11 June 2011 and provides for the establishment of the Community Schemes Ombud Service (“CSOS”) as a public entity. The CSOS has been classified as a Schedule 3A Public Entity in terms of the Public Finance Management Act (Act No.1 of 1999) (PFMA).

ERRATUM - SENIOR MANAGER: MARKETING AND COMMUNICATIONS
(Ref. CSOS/SMMC/02/23)

This position reports to the Executive: Corporate Affairs and offers a total cost to company package of R1 284 085,00 per annum.

Requirements

- A Bachelor’s degree/BTech in Communications Marketing and or Public Relations
- NQF level 8 qualification in marketing, communications or public relations or higher would be an added advantage.
- 8 - 10 years’ experience in marketing, communications or public relations with at least 4 experience at managerial level; Manager/Specialist/Practitioner level.

Key Performance Areas.

- Regularly develop and maintain the marketing and communications Strategy and tools to ensure they are aligned with the current trends in the market.
- Develop and take lead of a comprehensive stakeholder management strategy for the organisation.
- Drive, implement and review promotional strategies to ensure successful roll out of initiatives and programmes.
- Coordinate e-marketing to ensure efficient and effective utilisation of e-media platforms to promote CSOS brand and presence.
- Drive brand management through various campaigns in order to create and maintain a vibrant and positive corporate image.
- Plan and coordinate corporate events, external and internal publications.
- Provide inputs into the strategy, formulation of policy, planning and management in order to ensure that CSOS's strategic objectives are aligned to the operations.

- Manage resources (i.e. budget/finances, asset/equipment and staff) within the Department/Division/ Unit in order to ensure the efficient operation and that all the resources are utilised optimally.

Enquiries: Mr. Lesiba Seshoka, Executive Corporate Affairs, tel. (010) 593-0533.

Background checks on the preferred candidates will be conducted prior to an appointment.

Applications, including a covering letter and accompanied by a CV and certified copies of qualifications, must be addressed to the Executive Corporate Affairs, Mr. Lesiba Seshoka and e-mailed to: recruitment1@csos.org.za

CLOSING DATE: 10 March 2023

Applicants who responded to the advert published for Senior Manager: Marketing and Communications and Risk Assurance Officer in December 2022 do not need to apply to this advert again as their applications will be taken into account. The changes to the advert are as follows:

Senior Manager: Marketing and Communications Requirements:

- NQF level 8 qualification in marketing, communications, or public relations or higher would be an added advantage.

Applicants who do not receive any response within 4 weeks of the closing date must regard their applications as unsuccessful.

People with disabilities are encouraged to apply.



Privacy Statement:

We comply with the provisions of Protection of Personal Information Act; Act No. 4 of 2013. We will use your personal information provided to us for the purpose of recruitment only and more specifically for the purpose of the position/vacancy you have applied for.

In the event your application was unsuccessful for a specific position, the CSOS will retain your personal information for internal audit purposes as required by the CSOS policies.

All the information requested now or during the process is required for recruitment purposes. Failure to provide requested information may render your application null and void. The CSOS will safeguard the security and confidentiality of all information you share with us. All personal information will be treated as confidential and will not be disclosed to third parties, except in situations where:

- (i) We are legally compelled to do so; or**
- (ii) Disclosure is necessary for recruitment purposes; or**
- (iii) You have not objected thereto.**

By uploading any additional and supporting documentation, you consent to the CSOS using the information contained therein to fulfil the requirements of the recruitment process.