



The Community Schemes Ombud Service Act (Act 9 of 2011) was promulgated on 11 June 2011 and provides for the establishment of the Community Schemes Ombud Service (“CSOS”) as a public entity. The CSOS has been classified as a Schedule 3A Public Entity in terms of the Public Finance Management Act (Act No.1 of 1999) (PFMA).

ERRATUM RISK ASSURANCE OFFICER X 2
(Ref. CSOS/RAO/11/23)

This position reports to the Senior Manager: Risk Management and offers a total cost to company package of R610 625,00 per annum.

Requirements

- A National Diploma/Degree in Auditing, Risk Management, Compliance.
- At least 2 years’ experience in the Enterprise Risk management field.

Key Performance Areas

- Provide support to the Senior Manager Risk Management.
- Coordinate Risk Management activities in the Entity.
- Leverage on existing compliance requirements and practices in maintaining high standards to ensure regulation and compliance.
- Facilitation of compliance risks identification including analysing policies, laws and regulations.
- Follow up on implementation of compliance risk mitigation strategies.
- Develop reports Maintenance to ensure efficient record storage for reference and auditing purposes.
- Development of Compliance risk management and staff requirements, to ensure the efficient operation of the unit.

Enquiries: Mr. Lesiba Seshoka, Executive Corporate Affairs, tel. (010) 593-0533.

Background checks on the preferred candidates will be conducted prior to an appointment.

Applications, including a covering letter and accompanied by a CV and certified copies of qualifications, must be addressed to the Executive Corporate Affairs, Mr. Lesiba Seshoka and e-mailed to: recruitment1@csos.org.za

CLOSING DATE: 10 March 2023

Applicants who responded to the advert published for Senior Manager: Marketing and Communications and Risk Assurance Officer in December 2022 do not need to apply to this advert again as their applications will be taken into account. The changes to the advert are as follows:

Risk Assurance Officer Requirements:

- **At least 2 years' experience in the Enterprise Risk management field.**

Applicants who do not receive any response within 4 weeks of the closing date must regard their applications as unsuccessful.

People with disabilities are encouraged to apply.



Privacy Statement:

We comply with the provisions of Protection of Personal Information Act; Act No. 4 of 2013. We will use your personal information provided to us for the purpose of recruitment only and more specifically for the purpose of the position/vacancy you have applied for.



In the event your application was unsuccessful for a specific position, the CSOS will retain your personal information for internal audit purposes as required by the CSOS policies.

All the information requested now or during the process is required for recruitment purposes. Failure to provide requested information may render your application null and void. The CSOS will safeguard the security and confidentiality of all information you share with us. All personal information will be treated as confidential and will not be disclosed to third parties, except in situations where:

- (i) We are legally compelled to do so; or**
- (ii) Disclosure is necessary for recruitment purposes; or**
- (iii) You have not objected thereto.**

By uploading any additional and supporting documentation, you consent to the CSOS using the information contained therein to fulfil the requirements of the recruitment process.