



The Community Schemes Ombud Service Act (Act 9 of 2011) was promulgated on 11 June 2011 and provides for the establishment of the Community Schemes Ombud Service (“CSOS”) as a public entity. The CSOS has been classified as a Schedule 3A Public Entity in terms of the Public Finance Management Act (Act No.1 of 1999) (PFMA).

SENIOR: ACCOUNTANT CREDIT CONTROLLER
(Ref. CSOS/SACC/02/23)

This position reports to the Manager: Accounts Receivables and offers a total cost to company package of R801 087,00 per annum.

Requirements

- Finance related Degree.
- Btech Credit Management.
- 5 years Debt Management experience; with at least 2 years supervisory and management experience as well as systems and procedure design and Management reporting experience.

Key Performance Areas

- Implement, review, and monitor the debt management strategy and policy ensuring that CSOS develops and implement best suited debt management interventions, programmes and processes.
- Implement, design and reviews important debt management processes in organization operating systems to ensure that processes are adequate, functional and conform to industry standards.
- Analyse the debtors book and direct the debt management staff in order to ensure clean debtors book
- Manage and empower staff to enable them to deliver on their performance goals to ensure the department achieves its objectives.
- Compile departmental risk assessment and implement action plans or/and internal controls to manage risks to acceptable levels and address audit concerns timely to ensure a smooth audit.

- Develop Operating Level Agreements (OLA) and monitor services in line with said OLA.
- Compile and control the budget to ensure departmental adherence to the organisational budget parameters.
- Draft required reports to stakeholders for inclusion in financial reports.

Enquiries: Mr. Lesiba Seshoka, Executive Corporate Affairs, tel. (010) 593-0533.

Background checks on the preferred candidates will be conducted prior to an appointment.

Applications, including a covering letter and accompanied by a CV and certified copies of qualifications, must be addressed to the Executive Corporate Affairs, Mr. Lesiba Seshoka and e-mailed to: recruitment1@csos.org.za

CLOSING DATE: 10 March 2023

Applicants who do not receive any response within 4 weeks of the closing date must regard their applications as unsuccessful.

People with disabilities are encouraged to apply.



Privacy Statement:

We comply with the provisions of Protection of Personal Information Act; Act No. 4 of 2013. We will use your personal information provided to us for the purpose of recruitment only and more specifically for the purpose of the position/vacancy you have applied for.

In the event your application was unsuccessful for a specific position, the CSOS will retain your personal information for internal audit purposes as required by the CSOS policies.



All the information requested now or during the process is required for recruitment purposes. Failure to provide requested information may render your application null and void. The CSOS will safeguard the security and confidentiality of all information you share with us. All personal information will be treated as confidential and will not be disclosed to third parties, except in situations where:

- (i) We are legally compelled to do so; or**
- (ii) Disclosure is necessary for recruitment purposes; or**
- (iii) You have not objected thereto.**

By uploading any additional and supporting documentation, you consent to the CSOS using the information contained therein to fulfil the requirements of the recruitment process.