



The Community Schemes Ombud Service Act (Act 9 of 2011) was promulgated on 11 June 2011 and provides for the establishment of the Community Schemes Ombud Service (“CSOS”) as a public entity. The CSOS has been classified as a Schedule 3A Public Entity in terms of the Public Finance Management Act (Act No.1 of 1999) (PFMA).

APPLICATIONS TO SERVE AS MEMBER OF THE CSOS ICT STEERING COMMITTEE (X2)

The CSOS hereby invites applications from suitably qualified and interested professionals to serve as members of its ICT Steering Committee in line with the provisions of Section 51(1) of the Public Finance Management Act, 1 of 1999.

ESSENTIAL REQUIREMENTS:

- A Degree in Information Technology/Computer Science/Information Management (IT) (NQF Level 7).
- The candidate may possess as an advantage at least one of the following professional certifications:
 - Cobit5
 - ITIL
 - CGEIT/CRISC/CISA
 - 27000/CISSP/CISM.
- A minimum of 5 years’ experience in ICT management, either with a strong ICT security and ICT Governance, or ICT Risk, or ICT architecture or ICT audit, background.
- Previous experience in the service of an ICT steering Committee (not less than 2 years) will be advantageous.
- Extensive knowledge of and experience in the following: ICT legislation, industry standards and best practices, ICT governance principles and processes.
- Knowledge of ICT frameworks, policies, and standards.
- Knowledge of ICT Audit and Risk Management.
- Knowledge of ICT Strategic planning and implementation.

- Knowledge of Public Finance Management Act, Treasury Regulations and legislation regulating information communication and technology.
- Knowledge of supply chain management framework.
- Knowledge of IT good governance in State Owned Entities.
- Good budgeting, project, and contract management skills.
- Must have knowledge of management principles, good communication skills and ethics, knowledge of corporate governance principles, inquisitiveness, and professional judgement.
- Excellent communication skills (verbal and written).
- Applicants must not be in the employment of any Government institution.

DUTIES:

- Ensure that the ICT Committee provides appropriate advice on the use of ICT as a strategic enabler to achieve and improve service delivery and operational excellence.
- Ensure the ICT Committee will carry out its responsibilities and operate according to its approved charter.
- Ensure that the ICT Steering Committee fulfils its oversight responsibilities to ensure that the Board maintains effective, efficient, and transparent systems and processes by:
 - Ensuring that ICT-related costs and investments are adequately managed and accounted for.
 - Ensuring that ICT sustainability initiatives and practices support the sustainability objectives of the CSOS.
 - Recommending all strategic ICT documents, strategies, and policies to Audit and Risk Board Committee for approval.
 - Ensuring compliance with relevant regulations, standards, practices, and codes.
 - Ensuring that ICT and Business Continuity plans are in place and tested.
 - Monitoring ICT performance management.

TERM OF OFFICE AND REMUNERATION:

- The term of office of the appointed candidates will be 3 years, after which it will be reviewed by the Accounting Authority. Persons appointed to the ICT Steering Committee will be remunerated at rates determined by the National Treasury. Applications must be accompanied by an updated comprehensive curriculum vitae (CV) as well as certified copies of qualifications and identity documents.

(Ref. CSOS/ICT/07/23)

For the detailed advert, please refer to the CSOS website:

<http://www.csos.org.za/careers.html>

Background checks on the preferred candidates will be conducted prior to an appointment.

Applications, including a covering letter and accompanied by a CV and certified copies of qualifications, must be addressed to the Senior Manager: Human Capital, Mr. Sithabiso Mabaso and e-mailed to: recruitment5@csos.org.za.

CLOSING DATE: Monday, 27 Nov 2023.

No late applications will be accepted.

Enquiries: during office hours.

Enquiries:

For enquiries, please contact the Senior Manager: Human Capital, Mr Sithabiso Mabaso on tel. (010) 593-0533.

Applicants who do not receive any response within 4 weeks of the closing date must regard their applications as unsuccessful.

People with disabilities are encouraged to apply.



People with disabilities are encouraged to apply.

Privacy Statement:

We comply with the provisions of Protection of Personal Information Act; Act No. 4 of 2013. We will use your personal information provided to us for the purpose of recruitment only and more specifically for the purpose of the position/vacancy you have applied for.

In the event your application was unsuccessful for a specific position, the CSOS will retain your personal information for internal audit purposes as required by the CSOS policies.

All the information requested now or during the process is required for recruitment purposes. Failure to provide requested information may render your application null and void. The CSOS will safeguard the security and confidentiality of all information you share with us. All personal information will be treated as confidential and will not be disclosed to third parties, except in situations where:

- (i) We are legally compelled to do so; or**
- (ii) Disclosure is necessary for recruitment purposes; or**
- (iii) You have not objected thereto.**

By uploading any additional and supporting documentation, you consent to the CSOS using the information contained therein to fulfil the requirements of the recruitment process.